

**Economic Development Meeting Minutes
Monday December 9, 2013**

1. Meeting called to order at 7:38 a.m. by Chairperson Pastor Joe Mills.

2. Pledge of Allegiance

3. Roll Call - Darlene Barber, Lori-Jo Fergle, Pastor Joe Mills, Allison Muzal, **Village Representatives**- Village President Sam Pulia, **Director Community Development**-Melissa Headley,

Members not present- **Village Chamber of Commerce Liaison** Bruce Horek, Kandice Jacobs, **Village Representative- Trustee** Frank Perry

4. Opening Public Participation and Comments- No public present.

5. Active Agenda

A. Approval of Minutes

A motion was made by Darlene Barber to approve the minutes from November 25th, second by Lori-Jo Fergle, the minutes were unanimously approved.

B. Acceptance of Resignation of Ron Brown- Darlene Barber (regrettably) motion to accept the resignation of Ron Brown, second by Allison Muzal, all in favor; motion approved to accept the resignation of Ron Brown.

C. 2014 Economic Development Meeting Schedule- Melissa Headley provided the schedule for entire year 2014, upon discussion the EDC has agreed to cancel the meeting for December 22, 2014 in advance. Lori-Jo Fergle motion to accept 2014 Economic Development Schedule with cancellations, Allison Muzal second, all in favor, 2014 Schedule is approved.

6. Updates from Village Management- Melissa Headley's report given. Also, mentioned in her report, Mariano's Fresh Market is coming to Westchester, near 31st and Wolf Rd. (replacing Dominick's Food), scheduled for late 2014. Westchester Alley's are "Going Green," if the grant is approved.

7. Updates from Village Chamber of Commerce- Bruce Horek report given, which included the mention of recent elections held within the Village Chamber of Commerce; also awards will be awarded to Aspire and other recipients for their service to the community; a ceremony will be held at Alpine Banquets.

8. Old Business (Discussion Only)

A. Business Summit: Discussions held on logistics and planning of the next Business Summit, the target date is March 20th 2014; a save the date notification will be sent after the New Year. The agenda and scope of the meeting was also discussed.

Chairperson Mills request for items B,C.D.E,F are deferred until next meeting, all in favor.

B. Guidelines for Grand Opening/Re-opening for Businesses, Ribbon Cuttings

C. Signage RFP updates especially Language/Wording for District and Signs

D. Policy Development about Business Events/ Promotions for Calendar/Website.

E. Façade Grants

F. Tree Planting Program

9. New Business: No meeting on December 23rd, 2013.

Adjournment: Allison Muzal motion to adjourn, second by Darlene Barber, meeting adjourned at 9:10 am.