



# Village of Westchester

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Board of  
Fire and Police  
Commissioners

Commission Chair  
Ruth Gudino-Negrete

Commissioner  
Brian Kuratko

Commissioner  
Thomas B. McCarthy III

## MEETING MINUTES FIRE AND POLICE COMMISSION MEETING JULY 29, 2013

### **CALL TO ORDER:**

The meeting was called to order at 6:30pm and followed by the Pledge of Allegiance. Responding present to roll call were Commission Chairperson Ruth I. Gudino-Negrete, Commissioner Brian Kuratko and Commissioner Thomas McCarthy III. Also present were Police Lieutenant O'Hagan, Fire Chief Adams, Village Manager Matthys, and Management Assistant Molly Keane.

### **APPROVAL OF MINUTES:**

Commissioner Kuratko made a motion, seconded by Commissioner McCarthy to approve the meeting minutes of July 1, 2013. The motion passed unanimously.

### **PRESENTATION:**

Ms. Rita DeMory of I/O Solutions was present and a discussion was held with the Board in regards to the final application packet for new firefighter candidates including a \$25.00 application fee, setting of dates for testing and orientation and deadline for application. The discussion also included a timeline for the Fire Captain's promotion testing dates. Fire Chief will meet with the Illinois Fire Chiefs Association in regards to the assessment center. A timeline and cost analysis sheet was also provided to the board by Ms. DeMory.

### **OLD BUSINESS:**

A Motion was made by Commissioner McCarthy and seconded by Commissioner Kuratko to accept the dates and locations provided by I/O Solutions. Motion passed unanimously (3) Aye.

A discussion and a motion made by Commissioner McCarthy and seconded by Commissioner Kuratko to reschedule the September 2, 2013 meeting to September 3, 2013 due to the Labor Day holiday. Motion passed unanimously. (AYE-3)

A discussion was held in regards to the Fire Department Captain Promotion Examination. Illinois Fire Chiefs will meet with the Fire Chief in regards to the Captain's promotional process.

### **NEW BUSINESS:**

A discussion was held in regards to the formalizing the candidate documentation files. This is an ongoing process but with the help of Molly Keane, the process is moving along nicely.

Janet Matthys told the Board that she would research a few different attorneys to handle the Rules and Regulations of the Board of Fire and Police Commissioners. There will be an update at the next meeting.

### **INFORMATION ONLY: NONE**

### **PUBLIC PARTICIPATION:**

There was no public participation or comments.

### **EXECUTIVE SESSION:**

**There was no executive session.**

### **ADJOURNMENT:**

With no further business to discuss, Commissioner Gudino-Negrete made a motion, seconded by Commissioner McCarthy to adjourn the meeting. Meeting adjourned at 8:21pm.