



# Village of Westchester

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Board of  
Fire and Police  
Commissioners

Commission Chair  
Ruth Gudino-Negrete

Commissioner  
Brian Kuratko

Commissioner  
Thomas B. McCarthy III

## MEETING MINUTES FIRE AND POLICE COMMISSION MEETING September 3, 2013

### **CALL TO ORDER:**

The meeting was called to order at 6:33pm and followed by the Pledge of Allegiance. Responding present to roll call were Commission Chairperson Ruth I. Gudino-Negrete, Commissioner Brian Kuratko and Commissioner Thomas McCarthy III. Also present were Chief of Police John Carpino, Fire Chief Adams, Village Manager Matthys, Management Assistant Molly Keane and Board attorney Mike Jurusik from Klein, Thorpe & Jenkins, Ltd.

### **APPROVAL OF MINUTES:**

Commissioner McCarthy made a motion, seconded by Commissioner Kuratko to approve the meeting minutes of July 29, 2013. The motion passed unanimously.

### **PRESENTATION:**

Chief of Police John Carpino introduced himself to the Members of the Board and gave a brief career synopsis. Chief Carpino looks forward to working with the Board Members in the future.

### **OLD BUSINESS:**

A discussion was held in regards to the Fire Department Captain Promotion Examination. Chief Adams has not yet met with the Illinois Fire Chiefs Association to discuss the assessment center for the Fire Department Captain promotion. Chief Adams stated that he will complete that in the next week

A discussion was held in regards to the entry level firefighter testing and application process. The Completed applications are due August 26, 2013. The exam will be held at St. Joseph High School on September 21, 2013. Commissioner McCarthy offered to address the firefighter candidates on the morning of the exam and this was agreed to by Commissioners Gudino-Negrete and Kuratko. Fire Chief Adams explained that he has a scheduling problem so he would not be attending the firefighter's entry exam but he would have a representative from the Fire Department there also.

A discussion was held on sending letters to all entry level firefighter candidates in regards to passing grades and preference points. This item will be voted on at the October meeting when we have the results of the written exam.

A discussion was held with Chief Carpino in regards to the police sergeant promotional exam. Chief Carpino stated that he will confer with his Command Staff and send letters to all eligible candidates for sergeant to gauge their interest in the promotional exam.

### **NEW BUSINESS:**

A discussion was held in regards to the formalizing the candidate documentation files. This is an ongoing process but with the help of Molly Keane, the process is moving along nicely. In addition new attorney Mike Jurusik will offer his assistance with documentation too.

Attorney Jurusik gave some explanations and expectations of the revision process for the Rules and Regulations of the Board of Police and Fire Commissioners. He will report back to the Board in regards to the progress.

A motion by Commissioner Kuratko and seconded by Commissioner McCarthy to contract with I/O Solutions for the written exam and REM Consultants for the assessment for the police sergeant promotion. This was passed unanimously (AYE-3).

A motion by Chairman Commissioner Gudino-Negrete and seconded by Commissioner Kuratko to contract with I/O Solutions for purposes of polygraph examinations and psychological evaluations. This motion passed unanimously (AYE-3) with the discussion to obtain prices for each service and to ensure that we are under no contract from previous vendors.

**INFORMATION ONLY:**

Next Meeting: Monday, October 7, 2013 at 6:30pm

**PUBLIC PARTICIPATION:**

There was no public participation or comments.

**EXECUTIVE SESSION:**

An executive session was held for the purpose/exemption of 5 ILCS 120/2(c)(1) -The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

**ADJOURNMENT:**

With no further business to discuss, Commissioner Gudino-Negrete made a motion, seconded by Commissioner McCarthy to adjourn the meeting into executive session at 7:19pm.