



Village of Westchester

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**Board of
Fire and Police
Commissioners**

Commission Chair
Ruth Gudino

Commissioner
Brian Kuratko

Commissioner
Thomas B. McCarthy III

MEETING MINUTES FIRE AND POLICE COMMISSION MEETING May 5, 2014

CALL TO ORDER:

The meeting was called to order at 6:45pm. Responding present to roll call were Commission Chairperson Ruth I. Gudino-Negrete, Commissioner Brian Kuratko and Commissioner Thomas McCarthy III. Also present were Village Manager Janet Matthys, Fire Chief James Adams and Administrative Assistant Molly Keane. The Pledge of Allegiance and Roll Call followed.

APPROVAL OF MINUTES:

Commissioner Gudino-Negrete entertained a motion to table the approval of the meeting minutes for the April 7, 2014 meeting. Motion by Commissioner McCarthy and second by Commissioner Kuratko to table the minutes for April 7, 2014. Motion passed unanimously.

NEW BUSINESS:

Commissioner Kuratko reported that he has spoken with I/O Solutions in regards to the entry-level police officer testing. I/O was told that the next testing period would not happen until September or October of this year. I/O Solutions will be working on a time line for the testing process for the Board to review. Chairperson Gudino-Negrete asked that legal counsel please be present at next meeting to ensure that our postings and notices for the promotional tests and entry-level testing are proper.

OLD BUSINESS:

Commissioner McCarthy reported on the Fire Department Captain Promotion List. The results of the assessment center that was held on April 3, 2014 were discussed. There were three eligible candidates to take the exam but only two (Taylor/Sherlock) participated. Commissioner McCarthy explained that he received sealed envelopes containing the scores from the assessment and has reported those results. The written exam was administered by I/O Solutions at Village Hall. The final list will be good for three years once it is posted. Chairperson Gudino-Negrete requested all the spreadsheets and scoring sheets used in the process for future consideration and review.

Commissioner McCarthy thanked Chief Adams for his assistance in this Captain's promotional process and complimented him on his procedure and policy as it related to the awarding of Chief's points. The process was fair and professional.

Commissioner McCarthy also reported on the status of the two new entry-level firefighters that recently started working. Manager Matthys reported that both new candidates started on April 28, 2014 and will be formally sworn in at the Village Board Meeting on May 13, 2014. Chief Adams added that both candidates will be working the dayshifts for the next two weeks and everything he is hearing is nothing but positive as it relates to these new hires.

Commissioner McCarthy reported there has been no movement on the Fire Department Lieutenant testing. Language between the Village and the Union is still being worked out. Promotional testing is part of the language that is still being discussed.

Chairperson Gudino-Negrete entertained a motion to accept the initial eligibility list for Fire Captain. Motion by Kuratko and seconded by McCarthy. Motion approved unanimously.

There was a discussion in regards to the Sergeant promotional exam. One candidate, Shawn Lynam, has requested preference points for his military service. The Commission requested a copy of his discharge (DD-214) for consideration.

Commissioner McCarthy reported on his attendance at the Illinois Police and Fire Commissioners conference held last weekend. Commissioner McCarthy reported that one can really only attend two modules in the time afforded but related that it was very informative and would be a huge benefit to any new Commissioner.

INFORMATION ONLY:

A Special Meeting will be held on Thursday May 8, 2014 to review Rules and Regulations. Next Meeting will be held on June 2, 2014 at 6:30pm.

PUBLIC PARTICIPATION:

There was no public participation or comments.

EXECUTIVE SESSION:

There was no executive session.

ADJOURNMENT:

With no further business to discuss, Commissioner McCarthy made a motion, seconded by Commissioner Kuratko to adjourn the meeting. Meeting adjourned at 7:13pm.