



Village of Westchester

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**Board of
Fire and Police
Commissioners**

Commission Chair
Ruth I. Gudino

Commissioner
Brian Kuratko

Commissioner
Thomas B. McCarthy III

MEETING MINUTES FIRE AND POLICE COMMISSION MEETING November 2, 2015

CALL TO ORDER:

The meeting was called to order at 6:02pm and followed by the Pledge of Allegiance. Responding present to roll call were Commissioner Brian Kuratko and Commissioner Thomas McCarthy. Commission Chairperson Gudino was absent. Also present were Village Manager Janet Matthys, Board Attorney Michael Jurusik, Fire Chief Jim Adams and Management Assistant Mary Detente. Commissioner Kuratko was asked to Chair the meeting in the absence of the Chairperson. Commissioner Kuratko asked to adjust the Order of Agenda items and move directly to Old Business for a presentation by I/O Solutions in regards to the Fire Department Validation Report. I/O Solutions gave their presentation on the validation process that was utilized as well as answered some questions from the Board and Fire Chief. At the conclusion of the presentation a Motion was made by Commissioner McCarthy and seconded by Commissioner Kuratko to adopt the Fire Department Test Validation Report as presented. Motion passed.

APPROVAL OF MINUTES:

Commissioner Kuratko entertained a motion to table the approval of the meeting minutes for October 5, 2015. Motion made by McCarthy and seconded by Kuratko.

NEW BUSINESS:

- Manager Matthys reported to the Board that Police Chief John Carpino has announced his retirement and the village is currently starting the process of finding a replacement.
- Fire Chief Adams announced that Fire Captain DeBoer has retired after thirty years of service to the village. This would leave two vacancies so the Village Board has authorized two promotions: Lt. Sherlock to Captain and FF Doocy to Lt. The village has authorized the hiring of 1 new firefighter. Manager Matthys has directed the Board and Mary Detente to contact the next three applicants on the firefighter eligibility list to see if they are still interested in the positions and then begin background investigations.

OLD BUSINESS:

Commissioner McCarthy gave a status update for the new Entry Level Firefighter Testing schedule as the current list will expire on January 9, 2016. Commissioner McCarthy stated that he has been in contact with our testing service and would like to allow six weeks between the time of posting of exam and the actual test. Commissioner McCarthy is also looking at securing a test date at St. Joseph High School as has been done in the past. Possible dates are January 23 or January 30, 2016. Commissioner McCarthy asked Janet Matthys and Mary D etente to prepare a testing announcement for publication in the local newspaper.

INFORMATION ONLY:

Next Meeting will be held on August 3, 2015 at 6:00pm.

FIRE: Entry Level List expires on January 9, 2016 this will be an agenda item for July meeting.

FIRE: Captain Promotional List expires on May 6, 2017

FIRE: Lieutenant Promotional List expires on November 3, 2017

POLICE: Sergeant Promotional List expires on May 9, 2017

PUBLIC PARTICIPATION:

There was no public participation or comments.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further business to discuss, Commissioner Kuratko made a motion, seconded by Commissioner Kuratko to adjourn the meeting. Meeting adjourned at 6:45pm.