



# Village of Westchester

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Board of  
Fire and Police  
Commissioners

Commission Chair  
Ruth I. Gudino

Commissioner  
Brian Kuratko

Commissioner  
Thomas B. McCarthy III

## MEETING MINUTES FIRE AND POLICE COMMISSION MEETING December 7, 2015

### CALL TO ORDER:

The meeting was called to order at 5:55pm and followed by the Pledge of Allegiance. Responding present to roll call were Commission Chairperson Ruth Gudino, Commissioner Brian Kuratko and Commissioner Thomas McCarthy. Also present were Village Manager Janet Matthys, Board Attorney Michael Jurusik, Fire Chief Jim Adams and Management Assistant Mary Detente.

### APPROVAL OF MINUTES:

Commissioner Gudino entertained a motion to approve the meeting minutes for November 2, 2015. Motion by Commissioner Kuratko and seconded by Commissioner McCarthy. Motion passed unanimously.

### NEW BUSINESS:

- Chair Gudino discussed the approval of the 2016 BFPC Meeting schedule. Two edits were made to the schedule due to meetings falling on Holidays. July 4, 2016 was moved to July 5, 2016 and September 5, 2016 was moved to September 6, 2016. With these edits made, Commissioner McCarthy made a motion to approve the revised 2016 BFPC Meeting Schedule seconded by Commissioner Kuratko. Motion passed unanimously.
- The Pension Fund Request made by Jerry Marzullo was then briefly discussed. Mr. Marzullo sent a release form for the Firefighters to sign for release of their pre-employment physical form. Attorney Jurusik advised against this release and will provide an updated release to send to Mr. Marzullo.

### OLD BUSINESS:

Commissioner McCarthy gave a status update for the new Entry Level Firefighter Testing schedule as the current list will expire on January 9, 2016. Commissioner McCarthy stated the applications will be available on the I/O Solutions Website starting December 8, 2015 and will be available through January 14, 2016. Village Manager Matthys will make this application information available in the Suburban Life as well as the Village Website and Village Newsletter.

Janet then went on to discuss the status of the replacement of Police Chief Carpino. There are 8 candidates being considered for the position. The candidates will be interviewed and 3 candidates will be chosen after the interview process. Janet will update the Board in January as to the selected individual for the position.

The discussion then moved onto the status of hiring two Entry Level Firefighters. Detective Miklas, who is preparing background checks will have them ready for the Board to review by December 14, 2015.

Candidates who are no longer seeking employment with the Westchester Fire Department will be sent confirmation letters. The letters have been prepared and were signed by Chair Gudino to be mailed out the following morning to the declining applicants.

### INFORMATION ONLY:

Next Meeting will be held on January 4, 2016 at 6:00pm.

FIRE: Entry Level List expires on January 9, 2016.

FIRE: Captain Promotional List expires on June 3, 2017

FIRE: Lieutenant Promotional List expires on November 3, 2017

POLICE: Sergeant Promotional List expires on May 9, 2017

POLICE: Entry Level expires on May 4, 2017

**PUBLIC PARTICIPATION:**

There was no public participation or comments.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

With no further business to discuss, Commissioner Kuratko made a motion, seconded by Commissioner McCarthy to adjourn the meeting. Meeting adjourned at 6:33pm.