

**BROADVIEW-WESTCHESTER JOINT WATER AGENCY
AGENDA
BOARD OF DIRECTORS MEETING
THURSDAY, AUGUST 27, 2020
TO BE HELD AT THE WESTCHESTER VILLAGE HALL
IN THE COMMUNITY ROOM
10300 WEST ROOSEVELT ROAD
WESTCHESTER, ILLINOIS
AT 5:00 P.M.**

Public participation and attendance at this public meeting will be via electronic attendance.

Public comments and any responses will be read into the public hearing record.

**Public comments may be submitted to Superintendent Paul Dowd by leaving a hard copy at the Westchester Village Hall in the drop box or via email in advance of the meeting to: pdowd@bwjwa.org
The public may listen to and participate in the meeting by joining through Zoom (<https://zoom.us>).**

Contact Superintendent Dowd via email to request the Zoom Meeting ID and Access Code.

The Closed Meeting will be conducted via telephone conference call.

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Presentation of:
 - A. Minutes of July 23, and August 11, 2020 Meeting
 - B. Monthly Financial Reports (Handouts at Meeting)
- IV. Communications:
 - A. Old Business
 - 1. Discussion of expansion of Agency Water Reservoir Capacity at 10th Avenue Pump Station Site and Water Reservoir Financing Options – IEPA Loan, Revenue Bonds and Revenue Notes
 - 2. Status Report on Loan Amendment for IEPA Loan Project Number L174530 (Project: 10th Avenue Pump Station)
 - B. New Business
 - 1. Consideration and Approval of Bills for August, 2020 in the amount of \$781,792.85.
 - 2. Discussion and Approval of Bids for a Vendor to Cap Off the Old 16-inch Watermain and Install a New Fire Hydrant at 9th Avenue. Motion to Waive Bid Process in Lieu of Solicitation of Competitive Proposals and Award a Contract to the Selected Contractor at the Stated Price.
 - 3. Discussion and Approval of Bids for a Vendor to Install the New Water Meters at The Austin Vault for the Agency. Motion to Waive Bid Process in Lieu of Solicitation of Competitive Proposals and Award a Contract to the Selected Contractor at the Stated Price.
 - 4. Discussion and Approval of Investment Opportunities and Strategies Regarding the Maturing CD's at J.P. Morgan Totaling \$600,000.00.
 - 5. Discussion and Approval of issuance of RFP for On-Call Emergency and Routine Water System Repair Services for the Agency.
 - a. KTJ Cover Memorandum date August 24, 2020 regarding RFP For On-Call Emergency and Routine Water Utility Repair Services
 - b. Draft REQUEST FOR PROPOSALS (“RFP”) BY THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY FOR ON-CALL EMERGENCY AND ROUTINE WATER SYSTEM REPAIR SERVICES

- c. Draft PUBLIC NOTICE - REQUEST FOR PROPOSALS (“RFP”) BY THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY FOR ON-CALL EMERGENCY AND ROUTINE WATER SYSTEM REPAIR SERVICES
- 6. RESOLUTION NO. 2020-02: A RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF REGULAR AND SPECIAL MEETINGS OF THE BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE OF THE BROADVIEW–WESTCHESTER JOINT WATER AGENCY (Years 2017, 2018 and 2019 Full Year Reviews and 2020 Half-Year Review) [action may be taken after a closed meeting is held to discuss the draft closed meeting minutes]
- 7. Discussion and action on AEP Energy, Inc. Electric Rate Renewal Contract (Energy Price: 0.06200 \$/kWh)
- 8. Discussion and action on wage increase proposal for Agency employees
- 9. Discussion and action on renewal of Superintendent’s employment agreement

V. Superintendent’s Report

VI. Public Comment

VII. Closed Meeting Session

- A. Pending Litigation per 5 ILCS 120/2(c)(11)
- B. The purchase or lease of real property for use by the Agency per 5 ILCS 120/2(c)(5)
- C. The setting of a price for the sale or lease of property owned by the Agency per 5 ILCS 120/2(c)(6)
- D. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1) [Annual Review of Superintendent and compensation review for Agency staff].
- E. Discussion of minutes lawfully closed under OMA, for the purpose s of approval by the body of the minutes or semi-annual review of the minutes (5ILCS 120/2(c)(21) and 2.06)

VIII. Adjournment

Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.

Due to the COVID-19 pandemic, meeting rooms at the Westchester Village Hall are open on a limited access basis and physical attendance at this public meeting is limited to the lesser of 50 individuals or 50% room occupancy, with priority given to Agency officials, Agency staff and consultants, subject to social distancing guidelines. Members of the public are encouraged to use the Zoom app to watch, listen and participate in the meeting. Public comments will be allowed during the Public Hearing, using the “raise hand” function in the Zoom app. The above meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and Illinois Governor Disaster Proclamation dated July 24, 2020 (Phase 4 Restore Illinois Plan), and Executive Order 2020-48 extending the Governor’s prior Executive Orders relating to the COVID-19 pandemic and his implementation of Phase 4 of the “Restore Illinois” Plan (Community Revitalization Order - COVID-19 E.O. No. 45).