

**BROADVIEW-WESTCHESTER JOINT WATER AGENCY
AGENDA**

**FOR BOARD OF DIRECTORS REGULAR MEETING
TO BE HELD ON THURSDAY, SEPTEMBER 28, 2023 AT 5:00 P.M.
AT THE BROADVIEW MUNICIPAL BUILDING, COUNCIL CHAMBERS
2350 SOUTH 25TH AVENUE, BROADVIEW, ILLINOIS**

This will be an in-person meeting but will also be broadcast via the YouTube platform.

The link to the YouTube platform can be found on the Agency's website.

Public comments submitted electronically and any responses will be read into the public hearing record.

**Public comments may be submitted to Superintendent Wesley Barber by leaving a hard copy
at the Broadview Village Hall in the drop box or via email in advance of the meeting to: wbarber@bwjwa.org**

The public may listen and watch the meeting by viewing the broadcast on the YouTube platform.

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Public Comment
- IV. Presentation of:
 - A. Notice of Appointment of New Executive Committee Member (David Scalise) by Village of Broadview
 - B. Minutes of August 02, 2023 Special Board Meeting- Amended
 - C. Minutes of August 24, 2023 Board Meeting
 - D. Monthly Financial Report for September 2023
[Detailed Revenue and Expense Report on Items Over Budget and Under Budget to be Provided at the Meeting]
- V. Communications
 - A. New Business:
 1. Status Report on: Annual Financial Audit Report for Fiscal Year 2022 (May 1, 2022 to April 30, 2023) prepared by Agency Auditor Lauterbach and Amen) [Note: Agency Auditor Lauterbach and Amen to attend the September 28, 2023 Board Meeting to discuss the Annual Financial Audit Report.]
 2. Status Report on: Amendments to Section 9 (Finance Matters) and Exhibit "D" - Purchasing Procedures Policy to Authorize Agency Board Ratification of Checks and ACH Auto Payments of Budgeted Reoccurring Vendor Invoices, with transmittal memo from Klein, Thorpe and Jenkins, Ltd.
 - a. Motion to ORDINANCE NO. 2023-04: AN ORDINANCE APPROVING CERTAIN UPDATES TO A SCHEDULE OF WATER SYSTEM REGULATIONS, WATER RATES AND SERVICE RATES, A WATER SYSTEM TAP-ON FEE, ADMINISTRATIVE SERVICE FEES AND CHARGES, FREEDOM OF INFORMATION ACT FEES, AND PERSONNEL REGULATIONS FOR THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY FOR THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY (Amendments to Section 9 (Finance Matters) and Exhibit "D" - Purchasing Procedures Policy to Authorize Agency Board Ratification of Checks and ACH Auto Payments of Budgeted Reoccurring Vendor Invoices).
 - B. Old Business
 1. Status Report on: Expansion of Agency Water Reservoir Capacity at the 10th Avenue Pump Station Site and 1.0 Million Gallon Water Reservoir Project Financing from Water Revenue Bonds and Refunding of IEPA Loan.
 2. Consideration and approval of: Finance Report as of September 24, 2023 and Check Detail Report for the Period: August 25, 2023 to September 24, 2023 in the amount of \$616,705.71 (Agency Check Numbers 17157 through 17182).

3. Status Report on: Request for Proposals (RFP) for Updated Contractor Lists for On-Call Routine and Emergency Water System Repair Services and Agency Engineer's Report and Recommendation Regarding RFP Submittals and Updated Contractor Lists for On-Call Routine and Emergency Water System Repair Services.
 - a. Consideration and approval of: Updated Contractor Lists for On-Call Routine and Emergency Water System Repair Services, per the RFP Submittals and as recommended by the Agency Engineer.

VI. Superintendent's Report

VII. Closed Meeting

- A. Pending Litigation per 5 ILCS 120/2(c)(11)
- B. The purchase or lease of real property for use by the Agency per 5 ILCS 120/2(c)(5)
- C. The setting of a price for the sale or lease of property owned by the Agency per 5 ILCS 120/2(c)(6)
- D. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1)
- E. Discussion of minutes of meetings lawfully closed under OMA, for the purposes of approval by the body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21) and 2.06)

VIII. Adjournment

Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.