

**BROADVIEW-WESTCHESTER JOINT WATER AGENCY
AGENDA**

**FOR BOARD OF DIRECTORS SPECIAL MEETING
TO BE HELD ON WEDNESDAY, JULY 3, 2024 AT 10:00 A.M.
AT THE BROADVIEW MUNICIPAL BUILDING, COUNCIL CHAMBERS
2350 SOUTH 25TH AVENUE, BROADVIEW, ILLINOIS**

This will be an in-person meeting, but will also be broadcast via the YouTube platform.

The link to the YouTube platform can be found on the Agency's website.

Public comments submitted electronically and any responses will be read into the public hearing record.

**Public comments may be submitted to Superintendent Wesley Barber by leaving a hard copy
at the Broadview Village Hall in the drop box or via email in advance of the meeting to: wbarber@bwjwa.org**

The public may listen and watch the meeting by viewing the broadcast on the YouTube platform.

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Public Comment
- IV. Presentation of:
 - A. Minutes of May 23, 2024 Board Meeting
 - B. Monthly Financial Report for June 2024
[Detailed Revenue and Expense Report on Items Over Budget and Under Budget to be Provided at the Meeting]
 - C. Report from Agency Treasurer on need for Agency to adopt a Fund Balance Policy for Bond Rating (Memo to Agency Board dated June 12, 2024 from Kelly Zabinski)
- V. Communications
 - A. New Business:
 - 1. Consideration and approval of: RESOLUTION NO. 24-02: RESOLUTION APPROVING AMENDMENTS TO THE EMPLOYEE HANDBOOK OF THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY IN REGARD TO PAID EMPLOYEE HOLIDAYS
 - B. Old Business
 - 1. Status Report on: Expansion of Agency Water Reservoir Capacity to a 1.5 Million Gallon Water Reservoir at the 10th Avenue Pump Station Site, Financing from Water Revenue Bonds and Refunding of IEPA Loan.
 - a. Hancock Engineering Memo dated May 15, 2024 Regarding New Water Reservoir Sizing Review and Updated Professional Services Agreement With Ciorba Group, Inc. for Design Engineering Services for Construction of 1.5 Million Gallon Water Reservoir Project at the 10th Avenue Pump Station Site.
 - b. Consideration and approval of: Resolution No. 2024-03: A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT FOR DESIGN ENGINEERING SERVICES WITH CIORBA GROUP, INC. FOR THE PROPOSED 1.5 MILLION GALLON WATER RESERVOIR PROJECT (10th Avenue Pump Station) with Agreement attached as Exhibit "1".
 - 2. Consideration and approval of: Finance Report as of June 27, 2024 and Check Detail Report for the Period: **May 24, 2024 to June 27, 2024 in the amount of \$603,773.39** (Agency Check Numbers 17446 through 17482).
- VI. Superintendent's Report
- VII. Closed Meeting
 - A. Pending Litigation per 5 ILCS 120/2(c)(11)
 - B. Probable or Imminent Litigation per 5 ILCS 120/2(c)(11)

- C. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property per 5 ILCS 120/2(c)(8)
- D. The purchase or lease of real property for use by the Agency per 5 ILCS 120/2(c)(5)
- E. The setting of a price for the sale or lease of property owned by the Agency per 5 ILCS 120/2(c)(6)
- F. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1)
- G. Discussion of minutes of meetings lawfully closed under OMA, for the purposes of approval by the body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21) and 2.06)

VIII. Adjournment

Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.