



Village of Westchester

10300 West Roosevelt Road, Westchester, IL 60154
Phone: (708) 345-0199 • Email: Building@westchester-il.gov

Date Received

APPLICATION FOR RESIDENTIAL HVAC PERMIT

Date: _____ Site Address: _____

Name of Property Owner: _____ Phone: _____
Address: _____ Email: _____
Contractor: _____ Phone: _____
Contractor Address: _____ Email: _____
Description of work: _____
Cost of work: _____

DESCRIPTION OF WORK

Replacement of: ☐ Furnace ☐ Air Conditioner ☐ Boiler

Permit Fees: Furnace Replacement: \$150
Air Conditioner Replacement (under 3 tons): \$150
Air Conditioner Replacement (over 3 tons): \$175
Boiler: \$225

Inspection Fee: One inspection included. Any other inspections require a \$50 payment.

No error or omission in either the plans or application, whether said plans or application have been approved by the Building Commissioner or not, shall permit to relieve the applicant from constructing the work in any other manner than that provided for in the Ordinance of this Village relating thereto. The Applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

Signature: _____ Date: _____

Print Name: _____

Application Requirements:

- Application Form: Fill out a copy of this application form.
- Provide a signed contract with detail scope of work (all vendors must be registered prior to permit release)
- Energy Efficiency Rating of Device
- Provide manufacture spec sheet for device

Code Specifications:

- **Furnace:** Combustion air source & size shall be provided.
- **Air Conditioning:** Disconnect must be a minimum of 24 inches above ground.
- **Location:** Remote compressor-condenser unit must be at least 15 feet away from adjacent residence.

INSPECTIONS: You must contact the Building Department (708-345-0199) and schedule the necessary inspections.

- A final inspection is required.