



Village of Westchester

10300 West Roosevelt Road, Westchester, IL 60154
Phone: (708) 345-0199 • Email: Building@westchester-il.gov

Date Received

APPLICATION FOR WINDOW & DOOR PERMIT

Date: _____ Site Address: _____

Name of Property Owner: _____ Phone: _____
Address: _____ Email: _____
Contractor: _____ Phone: _____
Contractor Address: _____ Email: _____
Description of work: _____
Cost of work: _____

DESCRIPTION OF WORK

Window Replacement & Glass Block Windows:

1-5 Windows: _____
6-10 Windows: _____
11+ Windows: _____

Fees:

Residential

\$50
\$100
\$150

Commercial

\$100 + \$10 per additional
window

Total Number of Windows: _____

Doors:

Number of Doors: _____

Fees:

\$30

\$75

New Window Openings & Awnings: _____
determined.

Plan review will be required. Review, permit and inspection fees to be

U-Factor of Windows/Doors: _____

No error or omission in either the plans or application, whether said plans or application have been approved by the Building Commissioner or not, shall permit to relieve the applicant from constructing the work in any other manner than that provided for in the Ordinance of this Village relating thereto. The Applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

Signature: _____

Date: _____

Print Name: _____

Application Requirements:

- Application Form: Fill out a copy of this application form.
- Provide a signed contract with detail scope of work (all vendors must be registered prior to permit release)
- Provide manufacture spec sheet and U-factor detail

Window Inspection: Pictures are required after the windows are in, but before the trim has been installed. Email pictures of roughed in windows showing insulation with U-factor sticker to building@westchester-il.gov.